

**2024-2025 Title I Parent and Family Engagement Plan**

**School Name: Azalea Elementary School**

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| **Please use the Comprehensive Needs Assessment Data and any other family engagement data to complete the following:**  School’s Mission Statement: Attendance + Attitude + Academics = Excellence and Empowerment for College, Career, and Life  Measurable Outcomes:  The percent of all proficient students on ELA Progress Monitoring 3 will increase from 65% to 72% as measured by State assessments.  The percent of all proficient students on Math Progress Monitoring 3 will increase from 67% to 74% as measured by State assessments. |

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| **Building Capacity of Families** |
| Administration reviews all stakeholder survey results and feedback. Administration facilitates discussion with pertinent feedback with staff to address strengths, areas of growth and areas where there are contradictions in staff, student and family feedback views of other stakeholders. This allows for targeted discussions and action planning. Additionally, the Principal shares this information from the School Advisory Committee (SAC) along with SAC feedback in general to drive school change. Some examples of this are, more enrichment clubs offered to all students, ways of informing parents of middle school options to educate and retain families and increase communication to all families regarding enrichment club options and the school work to address academic areas throughout the year and SEL options.  A need for events to not just address larger umbrella academics like a STREAM Night addressing general STREAM topics, but also tying in intentional portions of the event specific to the work of the school to increase student achievement. This will educate families to assist in the intentional work being done at the school level so they can implement specific skills and strategies at home.  Ongoing communication with families regarding academic school goals, progress and ongoing action plans with all families. Couple the communication with increased opportunities for parents to engage in the action plans from their lens at home. For example, families working with their child on addition fluency and specific strategies, they track what they've done and submit to the teacher on a bi-weekly or monthly schedule so their impact can be monitored. |
| Based on the data from the Comprehensive Needs Assessment, please complete the [Family Engagement Planning Sheet](https://pinellascountyschools-my.sharepoint.com/:w:/g/personal/petitboism_pcsb_org/EayViAyOcnRAvBYlSTaKn4oBc8ncRLTK4oiqSL-jTNq91w?e=q5fs9g)  for an upcoming event that will be directly tied to the measurable outcome(s) above. |
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| **Staff Professional Development related to Family Engagement** |
| Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)] |
| Discussions and collaboration with the site based FEAT team to develop action plans for enhancing communication and work with families. Additionally, we will access PD opportunities and collaborate with strategic partnerships and the Title I departments addressing Family Engagement specifically. |

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| **Title I Annual Parent Meeting Experience** |
| Each school will convene an annual meeting designed to inform parents of participating children about the schools Title I program, the nature of the Title I program (schoolwide or targeted assistance), school choice, supplemental educational services, and the rights of parents. [Section 1118(c)(1)]. |
| How will you get recorded feedback from parents about the meeting? How will the recorded feedback be used to inform future events?  Create a forms document for feedback. Review the forms document with the SBLT and determine next steps to improve deficiencies and enhance strengths.  How will you address barriers to increase attendance and academic support at home?  Offer varied times for parent engagement throughout the day to engage in an event.  Align parent follow through to specific school-based strategies with follow through measures to ensure parents are in the work and students are showing increases in academic measures.  How will you get the information home to parents using various modalities who do not attend?  *Students taking it home, digital through emails and dojo.* |

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| **Communication** |
| Describe how the school will provide parents of participating children the following [Section 1118(c)(4)] • Timely information about the Title I programs [Section 1118(c)(4)(A)]; • Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)]; • If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and • If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will submit the parents comments with the plan that will be made available to the local education agency [Section 1118(c)(5)]. |
| Azalea Elementary School will provide information to parents regarding Title I programs in a timely manner using various methods of communication including meetings, letters home, the school messenger, Classdojo, email and the school website. At the Back-2-School night and **stand-alone Annual Title I Meeting**, information about Title I programs, curriculum, and academic assessments will be shared in general meetings. Teachers will maintain sign-in sheets and provide a copy to the Title I coordinator who will also maintain documentation on the dissemination of information, distribution methods, and timelines. Parents will be provide a response form to complete to provide input or to ask questions. The principal will respond by email to all questions left. If a parent is unsatisfied with the school-wide program plan under Section 1114 (b)(2), they will be asked to provide their comments to the Principal who will then provide the comments to the Title I office. Up-to-date information will also be kept at the "Parent Station" located in the front office for parent convenience.  We will also use parent surveys. Based on surveys results we will strengthen our programs/ events and this allows parents an avenue to provide feedback/ input. Our goal is productive two-way collaborative communication. |

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| **Flexible Parent Meeting** |
| Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, childcare, or home visits, as such services related to parental involvement [Section 1118(c)(2)]. |
| Azalea Elementary School seeks to provide excellent customer service and availability for parents. The administrators make themselves available to parents to the largest degree possible when parents come to the school with questions or concerns. We offer morning, evening and virtual events throughout the year. We tie a virtual option to each event to accommodate more families and engage them in our programs/ events. |
| **Accessibility** |
| Describe how the school will provide full opportunities for participation in parent and family engagement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].   |  | | --- | | Azalea Elementary School will make the Parent and Family Engagement Plan (PFEP) available to parents in all languages represented at school site on the school's website. A hard copy of the PFEP will be housed in the "Parent Station" located in the front office and will be copied upon parent request. Written communication may be requested to be translated in languages other than English. Upon parent request, a translator will be made available at parent meetings and in the school office to provide translation services to ensure that parents are able to fully participate in parent meetings. American Sign Language (ASL) translation services will also be made available upon parent request. | |